

CHB Exam Prep_Shopping List Fall 2019

Customs Regs Part 1-199 & 2019 HTS are ordered from Government Printing Office Bookstore (GPO)

Toll free: 866-512-1800 (DC area: 202-512-1800),

To ensure timely shipping of your publication, it is best to speak with a live person & use a credit card when ordering through the GPO

If ordering late, ask for expedited service otherwise your publication may not arrive timely

- The GPO is unable to expedite Online orders
- Orders paid by check will be delayed until your check clears gov't bank processing –
- Checks often take 3-4 weeks to process therefore it is recommended that you pay by Credit Card

1) Customs Regulations: Stock # 948-006-00000-6 – Looseleaf (*Ordered from GPO Bookstore*)
(19 CFR Parts 1 – 199) Dated September 30, 2017 (*Includes updates for 2 yrs mailed through Aug 2019*)
Cost from GPO \$224.00

Note: You are ordering the looseleaf version – not the bound version

2) Harmonized Tariff Schedule: Stock #: 949-035-00000-0 – Looseleaf (*Ordered from GPO Bookstore*)
(31th Edition 2019) Dated January 1, 2019
Cost from GPO: \$149.00

3) Customs Law Handbook: Stock # ISBN # 978 1522175148 (*Ordered from Lexis Nexis*) - *Ready May 9, 2019*
(April 2019 version) LexisNexis at Tel 1-937-865-1794
Cost from Lexis Nexus: \$64.00

Bundle includes a Soft Bound Book and CDROM

(*Once registered for the Course – you will get a LexisNexis code for free shipping*)

4) Customs Regulations 200 to End: Stock #: **BB1903P** - Spiral Bound - Awaiting stock number for 2019
(**April 2018** 19 CFR 200 to End) (*Ordered from Thomas Reuters / Boskage*)

Price \$46.20 (before discount)

Eligible for 10% discount for Leaphart & Associates' Students:

Discount **Promo Code: BSKELEAP**

(Cost to purchase from Thomson Reuters/Boskage with promo code:

$\$46.20 - \$4.62 = \$41.58 + \text{Tax} + \text{S\&H}$)

Order is “print on demand” & ships within 2 weeks

(Shipping from Michigan)

Order on-line at:

<https://store.tax.thomsonreuters.com/accounting/International-Trade/CFR-19-Customs-Duties-200-End/p/100246299>

5) General Supplies:

Any questions concerning the Shopping list – Please contact the CHB Instructor, Renata Pearson at (650) 888-3070
Product item numbers & prices are subject to change by vendors – info is provided for your convenience

Metal Catalog Racks

– 2 racks cost approx \$120 - \$140

– **Note: You need one 12” rack & one 6” rack**

Important: Ring type sections are sold separately from the Racks –

Do not purchase the “Starter Set. A Starter Set comes with the 1” pin type sections- you need 2” Rings

- **12” rack for HTS, CATAIR/Directive info & Additional handouts – made by Master (Martin Yale brand)
Item # 912G**
- **6” rack for Customs Regulations & Additional handouts – made by Master (Martin Yale brand)
Item # 912G**

Metal Sections (Splines)

- **2” Ring Sections for Catalog Racks –you need a total of Nine (9) 2” Ring Sections – total approx \$90-\$110
(6 sections needed for the for 12” rack; 3 sections needed for the 6” rack) – Item number DRS6**
 - Be sure to get the “ring” type **NOT the pin type**
**NOTE: Be sure to perform an Internet search of various online sites for the best pricing.
Pricing varies greatly for the racks.....they must be ordered and are not found inside office supply stores**

Divider Tabs for Materials – 42 sets/pkg of 8 cut tab dividers – total approx \$34 (through Amazon)

Buy the Clear tabs not colored tabs – select the least expensive
Pre-printed label inserts will be provided with training material

e.g. Amazon has the best pricing for Big Tab Dividers

Avery 8-Tab Binder Dividers, Insertable Clear Big Tabs, 24 Sets – Item 11115 - Pricing fluctuates

e.g. Office Depot - Big Tab Insertable 8-Tab Dividers with Buff Paper - Item #11112 \$1.60 each

Look for the following criteria for the dividers pages:

- Buff Paper (w/ edge reinforced by tape rather than reinforced holes - saves money)
- Divider Color: Clear
- Sheet Size: 8-1/2"W x 11"L
- Tabs per Set: 8 Tabs (w/ Big cut rather than standard cut for better viewing)

- **Highlighters** – Set of 6 highlighters

(1 Yellow, 1 Blue, 1 Green, 1 Pink, 1 Orange, 1 Purple)

e.g. Office Depot - Pen-Style Highlighters, 6 Asst Colors, Pack Of 12, Item #: 268264, \$5.79/pack

You may wish to obtain 2 or 3 yellow highlighters as this will be the color most used with you Regs & HTS

- **Self-Adhesive Tabs w/ Printable Inserts – Pack of 25 – (3 packs needed)**

e.g. Office Depot Brand – Item # 409257 \$3.89 /pack

- **Calculator** – Must be a silent battery operated model – price depends on size & where purchased

Look for a calculator with 12 Digit capabilities-to be used for valuation questions on the exam

e.g. Office Depot - Ativa KC-421 12-Digit Desktop Calculator, Silver; Item 806873; \$7.99

e.g. Office Depot – Ativa KC-423 12-Digit Desktop Calculator, 7.52"H x 5.52"W x 1.8"D, 2Silver; Item 806943; \$10.99

- **Foldable Cart** – w/ wheels & retractable handle – approx \$20 - \$24

Cart is used for hauling your materials to & from class – you may use a small suitcase if preferred

e.g. Staples – Expanding Folding Crate on Wheels, Black & Grey, Item # 440122, \$23.98

- You may wish to use a small or mid-sized rolling suitcase to carry your materials

Updated as of 03/25/19 for Fall 2019 CHB Exam Prep

- Awaiting Stock Number for Customs Regs for “200 to End”