

**CHB Exam Prep_Shopping List
Spring 2019**

Customs Regs & HTS from Government Printing Office Bookstore (GPO)

Toll free: 866-512-1800 (DC area: 202-512-1800),

To ensure timely shipping of your publication, it is best to **speak with a live person** & use a credit card when ordering through the GPO

If ordering late, be sure to ask for expedited service otherwise your publication may not arrive timely

- The GPO is unable to expedite online orders
- Orders paid by check will be delayed until your check clears gov't bank processing –
- Checks often take 3-4 weeks to process therefore it is not recommended to pay by check

1) **Customs Regulations:** Stock # **948-006-00000-6** – Looseleaf
(19 CFR Parts 1 – 199) Dated September 30, 2017 (*Includes automatically mailed updates for 2 years*)
Cost from GPO \$224.00
Note: You are ordering the looseleaf version – not the bound version

2) **Harmonized Tariff Schedule:** (*The April 2019 Federal Exam will use the 2018 HTS*)
(30th Edition 2018) Stock #: **949-034-00000-3** – Looseleaf
Dated January 1, 2018
Cost from GPO: \$142.00

3.) **Customs Law Handbook:** (*Ordered from Lexis Nexis*)
(April 2018 version) Stock # ISBN # **9781522153214**
LexisNexis at Tel 1-937-247-3194
(email to lebookstore@lexisnexis.com (attn: Chris Rivero for free shipping))
Cost from Lexis Nexus: \$60.00
Bundle order includes a Soft Bound Book, CDRom and eBook

4.) **General Supplies:**

Any questions concerning the Shopping list – Please contact the CHB Instructor, Renata Pearson at (650) 888-3070
Product item numbers & prices are subject to change by vendors – info is provided for your convenience

Metal Catalog Racks

– 2 racks cost approx \$120 - \$140

– **Note: You need one 12” rack & one 6” rack**

Ring type sections are sold separately from the Racks –

Do not purchase the “Starter Set” Rack as this only comes with the pin type sections

- **12” rack for HTS, CATAIR/Directive info & Addt'l handouts**
e.g. Office Depot - Master Products, Grey, Catalog Rack, 12 Sections - Item #: 940544 (For Picture)
or try Discount Office Item website at: <http://www.discountofficeitems.com> (Best Prices available)
- **6” rack for Customs Regulations**
e.g. Office Depot - Master Products, Grey, Catalog Rack, 6 Sections - Item #: 940528 (For Picture)
or try Discount Office Item website at: <http://www.discountofficeitems.com> (Best Prices available)

Metal Sections (Splines)

- **2” Ring Sections for Catalog Racks – Nine (9) 2” Ring Sections** – total approx \$90
(3 sections for 6” rack; 6 sections for 12” rack)
 - Be sure to get the “ring” type **NOT** the pin type
e.g. Office Depot - Master Products 2” Ring Section - Item #: 940494 (For Picture)
or try Discount Office Item website at: <http://www.discountofficeitems.com> (Best Prices available)
NOTE: Be sure to perform an Internet search of various online sites for the best pricing.
Pricing varies greatly for the racks.....they must be ordered and are not found inside office supply stores

Divider Tabs for Materials – 34 sets/pkg of 8 cut tab dividers – total approx \$50

Buy the Clear tabs not colored tabs – select the least expensive
Pre-printed label inserts will be provided with training material

e.g. Office Depot - Big Tab Insertable 8-Tab Dividers with Buff Paper - Item #11112 \$1.60 each
e.g. Office Max - Item # 20615764 - \$4.29 for set of 3
e.g. Amazon has the best pricing for Big Tab Dividers

Look for the following criteria for the dividers pages:

- Buff Paper (w/ edge reinforced by tape rather than reinforced holes - saves money)
 - Divider Color: Clear
 - Sheet Size: 8-1/2"W x 11"L
 - Tabs per Set: 8 Tabs (w/ Big cut rather than standard cut for better viewing)
- **Highlighters** – Set of 6 highlighters
(1 Yellow, 1 Blue, 1 Green, 1 Pink, 1 Orange, 1 Purple)
e.g. Office Depot - Pen-Style Highlighters, 6 Asst Colors, Pack Of 12, Item #: 268264, \$5.79/pack
You may wish to obtain 2 or 3 yellow highlighters as this will be the color most used with you Regs & HTS
 - **Self-Adhesive Tabs w/ Printable Inserts – Pack of 25** – (5 packs needed)
e.g. Office Depot Brand – Item # 409257 \$3.89 /pack
 - **Calculator** – must be a silent battery operation – price depends on size& where purchased
e.g. Office Depot - Heavy-Duty KS-1795 Desktop Calculator, Item #: 262134, \$9.99
e.g. Office Max - Casio DM-1200TE 12-Digit Silver Desktop Calculator, Item #: 20127658, \$24.99
 - **Foldable Cart** – w/ wheels & retractable handle – approx \$20 - \$24
Cart is used for hauling your materials to & from class – you may use a small suitcase if preferred
e.g. Staples – Expanding Folding Crate on Wheels, Black & Grey, Item # 440122, \$23.98

Updated as of 6/29/18 for Spring 2019 CHB Exam Prep