

CHB Exam Prep Shopping List

Spring 2025

Customs Regs Parts 1-199 & HTS 2024 can be ordered from Government Printing Office Bookstore (GPO)
Toll free: 866-512-1800 (DC area: 202-512-1800)

- To ensure timely shipping of your Regs & HTS, it is best to speak with a live person at the GPO
- It is also recommended that you use a credit card when ordering through the GPO

If ordering late, ask for expedited service otherwise your publication may not arrive timely

- The GPO is unable to expedite Online orders – Be sure to speak to a live person
- Orders paid by check will be delayed until your check clears gov't bank processing. It usually takes 3-4 weeks.

1) Customs Regulations: Stock # 948-006-00000-6 – Looseleaf (Ordered from GPO Bookstore)

(19 CFR Parts 1 – 199) Dated September 30, 2023 (Incl 2 yrs of updates to Sept 2025)

Cost from GPO \$296.00 (You will not insert updates until instructed to do so)

Note: You are ordering the Looseleaf version – Do not order the bound version

2) Harmonized Tariff Schedule: Stock #: 949-040-00000-3 – Looseleaf (Ordered from GPO Bookstore)

(36th Edition 2024) Dated January 1, 2024

Cost from GPO: \$195.00

3) 19 CFR 200-End: Stock # 869-100-00063-3 – Bound Book only (Ordered from GPO Bookstore)

(19 CFR Part 200 – End) Dated April 1, 2024

Cost from GPO \$36.00

4) Customs Law Handbook: Stock # ISBN 9781663383587 – Bound Book only (Ordered from Lexis Nexis)

LexisNexis at Tel 1-937-865-1794

Cost for 2024 Version

from Lexis Nexis: \$90.00

Publication available – If ordered through email link – LE will provide 20% disc & free shipping.

5) General Supplies: Item #s & prices are subject to change by vendors / Details provided for your convenience

For questions concerning the Shopping list – Please contact the CHB Instructor, Renata Pearson at (650) 888-3070

Metal Catalog Racks

– **Note:** You need one 12" rack (45 degree) and one 6" rack (45 degree) and nine 2" ring sections

– 2 racks cost approx \$130 (approx \$50 for the 6" rack; approx \$80 for the 12" rack)

– **Important:** Ring type sections are sold separately from the racks –

DO NOT purchase the "Starter Set. A Starter Set comes with the 1" pin type sections - you need 2" Rings

- **12" Metal Rack for HTS & CATAIR/Directive info – made by Master (Martin Yale brand)**

Item # 912G (get 45 degree rack - not 30 degree) - SKU MY-912G -- \$72.95 (as of Mar 28, 2024)

- **6" Metal Rack for Customs Regulations & Addt'l handouts – made by Master (Martin Yale brand)**

Item # 906G (get 45 degree rack - not 30 degree) - SKU MY-906G -- \$60.95 (as of Mar 28, 2024)

Be sure to review the Internet for best pricing & availability for the Metal Catalog Racks & Metal Splines



12" Rack



6" Rack



2" Ring

Metal Sections (Splines)

- **2" Ring Sections for Catalog Racks** –you need a total of **Nine (9) 2" Ring Sections** – price depends on the source - Be sure to obtain 9 Sections - Sometimes sold in pack of 3 – **Item "DRS3"(MY-DRS3)** -
 - Be sure to get the **2" ring" type NOT the pin type** – DRS stands for “Double Ring Section”
Pricing varies greatly for the Metal Racks & Sections...they cannot be found on Office Supply shelves.
 - **Note:** Make sure to check all sources for best pricing for the 2" Ring Sections
 - Metal Ring Sections can range in price - Low at \$8ea x 9 = \$72 vs High at \$14ea x 9 = \$126
 - You should perform an Internet search for the best pricing.

Divider Tabs for Materials – 42 sets of 8 cut divider tabs – Buy the Clear tabs **not** colored tabs

Pre-printed label inserts will be provided to you after Registration to facilitate your tabbing process.

Note: Amazon has the best price for Big Tab Dividers & sells them in boxes of 24 packs -
2 sets of 24 needed; Search for Avery Item 11115, 8-Tab Binder Dividers, Insertable Clear Big Tabs,
Pricing fluctuates – currently Amazon has them for \$19.82/ box of 24 sets
Look for the following criteria when purchasing the Divider Pages:

- Buff Paper (w/ edge reinforced by tape rather than reinforced holes - saves money)
 - Divider Tab: Clear / Sheet Size: 8-1/2"W x 11"L (do not buy colored tabs)
 - Tabs per Set: 8 Tabs - buy “Big Cut” rather than standard cut for better viewing
- **Highlighters** – Set of 6 highlighters
(1 Yellow, 1 Blue, 1 Green, 1 Pink, 1 Orange, 1 Purple)
e.g. Office Depot - Pen-Style Highlighters, 6 Asst Colors, Pack Of 12, Item #: 268264, \$5.79/pack
You may wish to obtain 3 or 4 yellow highlighters – yellow will be used most often for the Regs & HTS
 - **Self-Adhesive Tabs w/ Printable Inserts – Pack of 25 (Ttl 75 Self-Adhesive tabs needed - buy 3 Pkgs of 25)**
e.g. Office Depot Brand – Item # 409257 \$3.89 /pack
 - **Colored Folders & Plastic Sheet Protectors – 18 Folders / 18 Plastic Sheet Protectors**
Folders: You need 3 different colors for your folders – 4 for 1st color; 10 for 2nd color; 4 for 3rd color
Purchase from anywhere – Office Supply, Walmart, Dollar Store, etc – No need to buy a full box of folders
Plastic Sheet Protectors: Purchase heavyweight not lightweight – Amazon has pkg of 25 (Avery #74171)
 - **Calculator** – Must be a silent battery-operated model – price depends on size & where purchased
Look for a calculator w/ **12-digit capability**; It will be used in class & during the exam for Valuation questions
It is critical to buy a well-made calculator with proper sized buttons; do not buy a solar only or scientific calculator
 - **Foldable Cart** – w/ Wheels, Retractable Handle & Lid – Cart used at Exam Facility as it will provide secondary side table for HTS during the Federal Exam. (Dims 16"H x 18"W x 15"D)
Cost approx \$39.00 from Office Depot (CBP approved)
 - **Foldable Camping Table** – Rock Cloud Portable Camping Table Ultralight Aluminum;
It is placed on top of Cart during Exam to raise the level of HTS to proper table height. (CBP approved)
Dims 16"L x 14"W x 11.5"H; Cost from Amazon, approx. \$24

.....You do not need to purchase the Foldable Cart or Camping Table until after the Lesson 5 timeframe.....

